

SOUTH SHORE HARBOUR COMMUNITY ASSOCIATION, INC.

SSHCA AC FORM

Please return completed form to: soushore@ciramail.com

REQUEST FOR ARCHITECTURAL COMMITTEE REVIEW OF A PROPOSED HOME IMPROVEMENT

1 PROPERTY OWNERSHIP AND DESCRIPTION

OWNER: _____ ADDRESS: _____

HOME #: _____ CELL #: _____ EMAIL #: _____

SUBDIVISION: _____ Section: _____ Lot: _____ Block: _____

2 IMPROVEMENT PROPOSED (CHECK APPLICABLE). Including but not limited to the following:

☐ LANDSCAPING ☐ SWIMMING POOL ☐ PATIO COVER ☐ ROOM ADDITION ☐ STORM DOOR ☐ ROOFING
☐ CONCRETE OR BRICK DRIVEWAY EXTENTION ☐ GARAGE ADDITION OR MODIFICATION ☐ EXTERIOR LIGHTING
☐ PATIO, ADDITION, EXTENTION OR MODIFICATION ☐ WOODEN DECK ADDITION OR MODIFICATION ☐ EXTERIOR PAINTING
☐ WOODEN OR METAL FENCE ADDITION OR EXTENTION ☐ DECORATIVE STEEL OR ALUMINUM DRIVEWAY GATE ☐ SIDING OR TRIM
☐ AIR VENT OR WIND TURBINE ☐ WINDOW SCREENING ☐ SATELLITE DISH OR ANTENNAE. ☐ SOLAR PANELS
☐ GAZEBO, OUTDOOR KITCHEN, PAVILION ☐ DECORATIVE APPURTENANCE ☐ SATELLITE DISH OR ANTENNAE ☐ SIGN
☐ SWING SET OR PLAY STRUCTURE ☐ BASKETBALL GOAL ☐ FLAG AND/OR FLAGPOLE ☐ BIRD HOUSE ☐ GENERATORS
OTHER: _____

Please provide a written description of the proposed improvement(s) in Section 5 of this form.

3 CONTRACTOR (Please write OWNER below if owner proposes to act as own contractor)

NAME: _____ ADDRESS: _____

PHONE: _____ EMAIL: _____

If BY OWNER please state qualifications for doing improvement(s) yourself:

4 REQUIRED SUBMITTALS (CHECK APPROPRIATE)

PROVIDE A COPY OF LOT SURVEY SHOWING LOCATION OF PROPOSED IMPROVEMENT(S).

PROVIDE PLANS AND SPECIFICATIONS REQUIRED FOR ANY STRUCTURAL CHANGES

PROPOSED EXTERIOR PAINT (COLOR WITH SAMPLE): _____

EXISTING EXTERIOR PAINT COLOR (REQUIRED): _____

EXISTING BRICK COLOR (REQUIRED): _____

PROPOSED BRICK COLOR (WITH SAMPLE): _____

INCOMPLETE SUBMITTAL PACKAGES WILL DELAY REVIEW PROCESS. SUBMITTAL OF COLOR PHOTOS ARE REQUESTED AND MAY ACCELERATE REVIEW PROCESS, AND IN SOME CASES, MAY BE REQUIRED BY THE AC.

5 WRITTEN DESCRIPTION OF PROPOSED IMPROVEMENT(S)

PROVIDE A DETAILED DESCRIPTION OF THE PROPOSED IMPROVEMENT(S). AS APPROPRIATE, DISCUSS SIZE, LOCATION, DIMENSIONS, HEIGHT, COLOR AND MATERIALS TO BE USED. SPECIFY A DESIRED START DATE AND THE ANTICIPATED COMPLETION DATE FOR THE IMPROVEMENT(S).

6 NOTICES:

UTILITIES

WITH THE EXCEPTION OF FENCES, IMPROVEMENTS THAT PROPOSE EXCAVATION OR DIGGING WITHIN THE LIMITS OF UTILITY EASEMENTS IS DISCOURAGED AND, IN MOST CASES, NOT APPROVED BY THE ACC. BEFORE DIGGING OR EXCAVATING ANYWHERE IN YOUR YARD CALL FOR SERVICE LINES TO BE LOCATED EITHER BY STAKES, PAINT OR FLAGGING. SOME LINES ARE IN EASEMENTS AND SOME ARE NOT. **CALL 811 FOR LOCATES** OF GAS, POWER, TELEPHONE AND CABLE LINES. THIS WILL TAKE A FEW DAYS.

ACC RESPONSE

A FORMAL RESPONSE SHOULD BE FORTHCOMING TO THE HOMEOWNER FROM THE ACC WITHIN FIVE (5) TO TEN (10) BUSINESS DAYS. HOWEVER, THE ACC HAS A MAXIMUM OF FORTY-FIVE (45) BUSINESS DAYS TO RESPOND TO A REQUEST. TO AVOID POSSIBLE DELAYS, FILL OUT THE ACC FORM COMPLETELY AND INCLUDE ALL REQUIRED INFORMATION.

7 OWNER'S ACKNOWLEDGEMENT

THE UNDERSIGNED REQUESTS THE ARCHITECTURAL COMMITTEE (AC) REVIEW OF THE PROPOSED IMPROVEMENT(S). PROPOSED HEREIN IN ACCORDANCE WITH THE COVENANTS, CONDITIONS AND RESTRICTIONS OF THE SOUTH SHORE HARBOUR COMMUNITY ASSOCIATION, INC AND THEIR DEED RESTRICTIONS AND BYLAWS. IT IS UNDERSTOOD THAT THE ASSOCIATION MAY REQUIRE REMOVAL OR MODIFICATION OF ANY IMPROVEMENT(S) MADE PRIOR TO THE AC'S REVIEW OR AFTER DENIAL. IT IS FURTHER UNDERSTOOD THAT MODIFICATIONS/ ADDITIONS TO ANY EXISTING OR NEW STRUCTURE(S) MAY REQUIRE A CITY OF LEAGUE CITY BUILDING PERMIT FOR WHICH APPLICATION SHALL BE MADE SEPERATELY BY THE OWNER.

SIGNATURE OF HOMEOWNER: _____ DATE: _____

*****FOR ARCHITECTURAL CONTROL COMMITTEE ONLY*****

REQUEST: ☐ ACCEPTED ☐ DENIED ☐ DENIED & RETURNED FOR MORE INFORMATION

ACC COMMENTS:

AC ACKNOWLEDGEMENT(S):

DATE: _____

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